CGEIT — Certified in the Governance of Enterprise IT®

An ISACA® Certification

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2011 CGEIT® Review Course Introduction

www.isaca.org/cgeit

ISACA Facts

- Founded in 1969 as the EDP Auditors Association

- More than 86,000 members in over 160 countries

- More than 185 chapters in over 75 countries worldwide

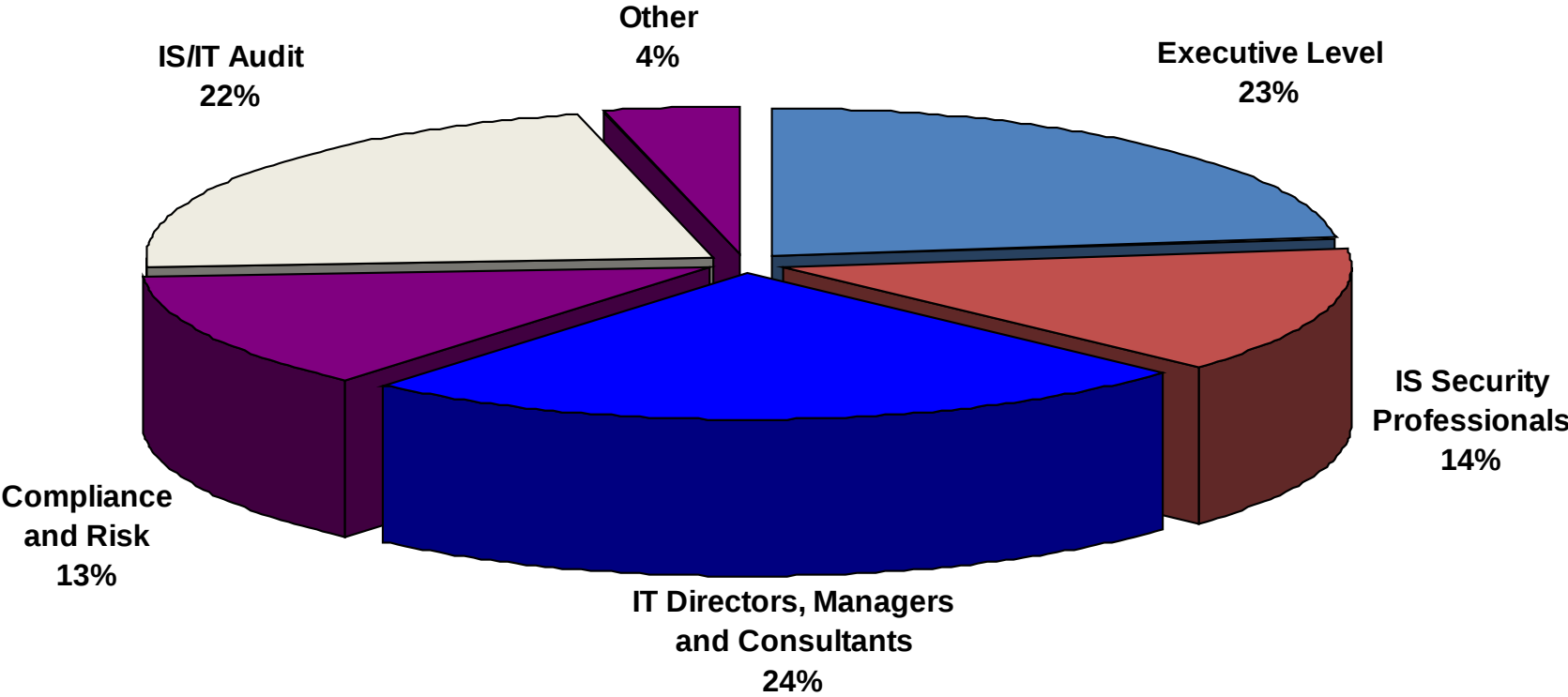# Certification Details for Certified in the Governance of Enterprise IT® (CGEIT®)

Market need for CGEIT

- *Individual*
  - ✓ Defines the roles and responsibilities of professionals performing IT governance work and recognizes their professional knowledge and competencies; skill-sets; abilities and experiences

- *Enterprise*
  - ✓ Supports through the demonstration of a visible commitment to excellence in IT governance practices

- *Business*
  - ✓ Increases the awareness of IT governance good practices and issues

- *Profession*
  - ✓ Supports those that provide IT governance management, advisory or assurance direction and strategy

CGEITs
By Job Category

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Other 4%
IS/IT Audit 22%
Executive Level 23%
IS Security Professionals 14%
Compliance and Risk 13%
IT Directors, Managers and Consultants 24%

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CGEITs By Geographical Area

Oceania
3%

Asia/Middle East
15%

South/Central America
6%

North America
50%

Europe/Africa
26%
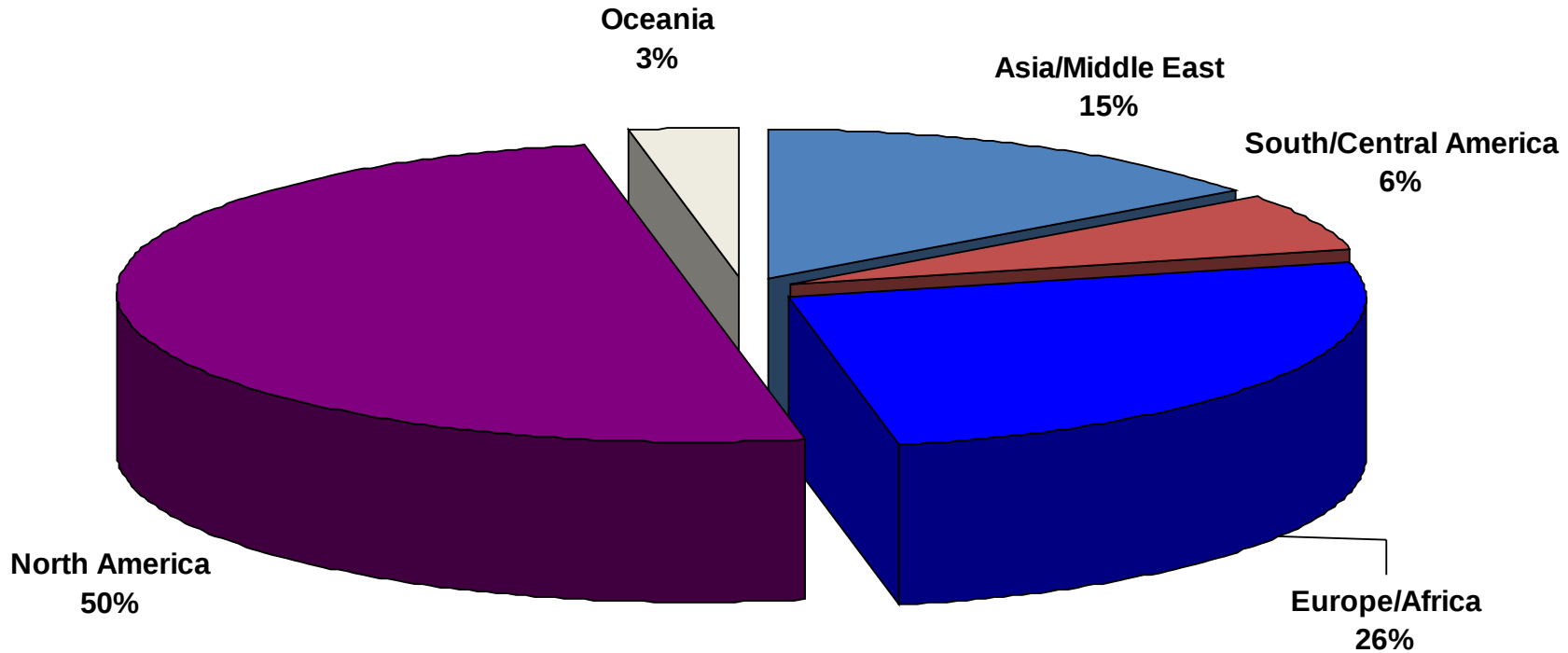
The CGEIT certification is intended to recognize a wide range of professionals for their knowledge and application of IT governance principles and practices. It is designed for professionals who have management, advisory, or assurance responsibilities as defined by the CGEIT Job Practice consisting of IT governance related task and knowledge statements.

A job practice serves as the basis for the exam and the experience requirements to earn the CGEIT certification. Each job practice consists of task and knowledge statements, organized by domains and are intended to depict the tasks performed by individuals who have a significant management, advisory, or assurance role relating to the governance of IT and the knowledge required to perform these tasks. The domains are as follows:

1. IT Governance Framework (required 1 year)
2. Strategic Alignment
3. Value Delivery
4. Risk Management
5. Resource Management
6. Performance Measurement

CGEIT
Job Practice Areas

Domain 1: IT Governance Framework (25 percent)

Define, establish and maintain an IT governance framework (leadership, organizational structures and processes) to: ensure alignment with enterprise governance; control the business information and information technology environment through the implementation of good practices; and assure compliance with external requirements.

Domain 2: Strategic Alignment (15 percent)

Ensure that IT enables and supports the achievement of business objectives through the integration of IT strategic plans with business strategic plans and the alignment of IT services with enterprise operations to optimize business processes.

CGEIT Job Practice Areas (continued)

Domain 3: Value Delivery (15 percent)

Ensure that IT and the business fulfill their value management responsibilities: IT-enabled business investments achieve the benefits as promised and deliver measurable business value both individually and collectively, that required capabilities (solutions and services) are delivered on-time and within budget, and that IT services and other IT assets continue to contribute to business value.

Domain 4: Risk Management (20 percent)

Ensure that appropriate frameworks exist and are aligned with relevant standards to identify, assess, mitigate, manage, communicate and monitor IT-related business risks as an integral part of an enterprise's governance environment.

Domain 5: Resource Management (13 percent)

Ensure that IT has sufficient, competent and capable resources to execute current and future strategic objectives and keep up with business demands by optimizing the investment, use and allocation of IT assets.

Domain 6: Performance Measurement (12 percent)

Ensure that business-supporting IT goals/objectives and measures are established in collaboration with key stakeholders and that measurable targets are set, monitored and evaluated.

*For more details visit **www.isaca.org/cgeitjobpractice***

CGEIT Experience Requirements

- Earn a passing score on the CGEIT exam
- Submit verified evidence of the five years experience
- Requirements as defined by the *CGEIT Job Practice*
- Submit the CGEIT application and receive approval
- Adhere to the ISACA *Code of Professional Ethics*
- Comply with the CGEIT *Continuing Education Policy*
- Comply with *Information Systems Auditing Standards*

2011 Exam Dates:

Saturday 11 June 2011

Saturday 10 December 2011

– More than 240 worldwide test sites offered for each exam administration

– Offered in every city where there is an ISACA chapter or a large interest in individuals sitting for the exam

– Passing mark of 450 on a common scale of 200 to 800

2011 Registration Fees:
11 June 2011

Early Registration - On or before 9 February 2011:
- ISACA Member: US $425.00
- Non-Member: US $565.00

Final Registration - After 9 February, but on or before 6 April 2011:
- ISACA Member: US $475.00
- Non-Member: US $615.00

Register Online at www.isaca.org/examreg and save $$
- Online registration via the ISACA web site is encouraged, as candidates will save US $50. Non-members can join ISACA at the same time, which maximizes their savings.

Exam registration fees must be paid in full to sit for the exams. Those whose exam registration fees are not paid will not be sent an exam admission ticket and their registration will be cancelled.

2011 Registration fees: 10 December 2011

Early Registration - On or before 17 August 2011:
- ISACA Member: US $425.00
- Non-Member: US $565.00

Final Registration - After 17 August, but on or before 5 October 2011:
- ISACA Member: US $475.00
- Non-Member: US $615.00

Register Online at www.isaca.org/examreg and save $$
- Online registration via the ISACA web site is encouraged, as candidates will save US $50. Non-members can join ISACA at the same time, which maximizes their savings.

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Bulletin of Information (BOI) and Registration Form

- There is a *Bulletin of Information* for each exam administration for each exam.

- Can be downloaded from the ISACA web site at: www.isaca.org/cgeitboi

Bulletin includes:

– Requirements for certification
– Exam description
– Registration instructions
– Test date procedures
– Score reporting
– Test center locations
– Registration forms

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Quality of the Exam Ensured by:

- ***Job Practice Analysis Study:*** Determines content
- ***Test Development Standards:*** Ensures high standards for the development and review of questions
- ***Review Process:*** Provides two reviews of questions by independent committees before acceptance into pool
- ***Periodic Pool Cleaning:*** Ensures that questions in the pool are up-to-date by continuously reviewing questions
- ***Statistical Analysis of Questions:*** Ensures quality questions and grading by analyzing exam statistics for each language

A proper study plan consists of several steps:

- Self-appraisal

- Determination of the type of study program

- Having an adequate amount of time to prepare

- Maintaining momentum

- Readiness review

Study materials available from ISACA include:

- CGEIT Review Manual 2011

- CGEIT Questions, Answers, & Explanation Manual 2011 (QAE)

For more information including description and cost:
visit www.isaca.org/cgeitbooks

- Read the Candidate's Guide thoroughly

- Read the literature and reference materials available at www.isaca.org/cgeitreferences

- Participate in an ISACA Chapter Review Course

- Read literature in areas where you need to strengthen skills

- Join or organize study groups

Application for Certification

- Available at *www.isaca.org/cgeitapp*

- *Contains:*

  - CGEIT application form

  - Requirements for certification

  - Code of Professional Ethics

  - Instructions for completion of form

  - Verification of work experience for applicant verifier

CGEIT Continuing Professional (CPE) Education Policy Details

www.isaca.org/cgeitcpepolicy

Continuing Professional Education (CPE) Requirements

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Once certified, the certification must be renewed annually. Maintaining the certification requires:

- Earning and reporting an annual minimum of 20 hours of continuing professional education

- Earning and reporting a minimum of 120 hours of continuing education for each fixed three-year period (each 3-year cycle)

- Pay the annual certification maintenance fee

- Respond and submit required documentation of continuing education activities if selected for an annual audit

- Comply with the *ISACA Code of Professional Ethics (www.isaca.org/ethics)*

ISACA membership provides many CPE opportunities which can assist you with meeting this requirement. For more details visit www.isaca.org/cpe.

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ISACA Code of Professional Ethics

ISACA sets forth this Code of Professional Ethics to guide the professional and personal conduct of members of the association and/or its certification holders. Failure to comply with this Code of Professional Ethics can result in an investigation into a member's or certification holder's conduct and, ultimately, in disciplinary measures.

Members and ISACA certification holders shall:

1. Support the implementation of, and encourage compliance with, appropriate standards and procedures for the effective governance and management of enterprise information systems and technology, including: audit, control, security and risk management.

2. Perform their duties with objectivity, due diligence and professional care, in accordance with professional standards.

3. Serve in the interest of stakeholders in a lawful manner, while maintaining high standards of conduct and character, and not discrediting the profession or the Association.

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Members and ISACA certification holders shall:

4. Maintain the privacy and confidentiality of information obtained in the course of their activities unless disclosure is required by legal authority. Such information shall not be used for personal benefit or released to inappropriate parties.

5. Maintain competency in their respective fields and agree to undertake only those activities they can reasonably expect to complete with the necessary skills, knowledge and competence.

6. Inform appropriate parties of the results of work performed; revealing all significant facts known to them.

7. Support the professional education of stakeholders in enhancing their understanding of the governance and management of enterprise information systems and technology, including: audit, control, security and risk management.

www.isaca.org/ethics

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Want to know more? Please contact us at:

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